

How to Register for CTOS Mobile Training

Please follow the below steps to complete the enrollment process for Mobile Training:

1. A valid FEMA Student Identification (SID) number is required to register for and participate in training provided by CTOS. Please log in to the FEMA SID website at <https://cdp.dhs.gov/femasid/register> to register and receive your FEMA SID number. More information about the FEMA SID can be found on the website. (If you receive an error while attempting to navigate to the FEMA site, copy and paste the web address to your browser address line. Contact FEMA's help desk at (866)291-0696 or email them at femasidhelp@cdpemail.dhs.gov if you require further assistance with your SID).
2. After obtaining your FEMA SID#, you must then create your CTOS Web Campus user account at http://www.ctosnnsa.org/pages/courses_web_campus.htm. Use the "New User" link to establish an account. The email address you provide in your Web Campus account is how CTOS will contact you with all information regarding your enrollment and attendance. **If you have an existing user account, please do not create a new one.** If you forgot your log in information, please contact us at precep@nv.doe.gov for assistance. To ensure your transcript information is recorded accurately, please use the existing account. **NOTE:** Web Campus accounts **must** be established for all CTOS students.
3. **COURSES REQUIRING USE OF PPE:** Current CTOS and DHS/FEMA policy requires that a PPE Eligibility Form be completed prior to participation in courses where the student is required to don and doff Personal Protective Equipment (PPE). Please complete and sign and save the form found on our website at: <http://www.ctosnnsa.org/pdf/PPE%20Eligibility%20Form-Mobile.pdf>. This form must be returned to CTOS not less than 60 days prior to the first day of class. Submit your completed PPE Eligibility Forms to enroll@nv.doe.gov.
4. For other course enrollment requests that do not involve the use of PPE; please email us at enroll@nv.doe.gov. Please provide the following information to be enrolled in your desired course:
 - Your name
 - Your FEMA SID #
 - Course title
 - Date you plan to attend

Questions? Please don't hesitate to contact us at ctosmttreg@nv.doe.gov.